

UNCLASSIFIED

ID # 357977

# WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

☐ O - OUTGOING☐ H - INTERNAL☒ I - INCOMING

Date Correspondence Received (YY/MM/DD)

85/11/12

8534526

Name of Correspondent: Christopher H. Smith

☐ MI Mail Report

User Codes: (A) (B) (C)

Subject: Enclosure letters to the President written by students of  
Crane Norton Rogers School requesting that the release of  
Rachel Wallenberg be included in the summit talks.

## ROUTE TO:

## ACTION

## DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
<u>MOBILE</u>	ORIGINATOR	<u>85/11/13</u>	<u>MD</u>	<u>85/11/13</u>
<u>Co High</u>	Referral Note:	<u>85/11/18</u>		<u>1 1</u>
<u>✓ JSC</u>	Referral Note:	<u>85/11/18</u>		<u>85/11/19</u>
<u>✓ DOS</u>	Referral Note:	<u>85/11/21</u>		<u>1 1</u>
	Referral Note:			<u>1 1</u>
	Referral Note:			<u>1 1</u>

## ACTION CODES:

A - Appropriate Action  
 C - Comment/Recommendation  
 D - Draft Response  
 F - Furnish Fact Sheet  
 to be used as Enclosure

I - Info Copy Only/No Action Necessary  
 R - Direct Reply w/Copy  
 S - For Signature  
 X - Interim Reply

## DISPOSITION CODES:

A - Answered  
 B - Non-Special Referral  
 C - Completed  
 S - Suspended

## FOR OUTGOING CORRESPONDENCE:

Type of Response - Initials of Signer  
 Code - "A"  
 Completion Date - Date of Outgoing

Comments:

DEPARTMENT OF STATE

IS/FRG/ODR

Date: 10/14/97

(X) RELEASE ( ) DECLASSIFY  
 ( ) EXCISE ( ) DECLASSIFY  
 ( ) DENY IN PART  
 ( ) DELETE Non-Responsive Info

MR Cases Only:

EO Citations

TS Authority

( ) CLASSIFY as ( ) S or ( ) C CACR  
 ( ) DOWNGRADE IS to ( ) S or ( ) C OADR

Keep this worksheet attached to the original incoming letter.  
 and all routing updates to Central Reference (Room 75, OEGB).

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